

GUILDERS WEAVE 2010 - CALL FOR TEACHERS

Tidewater Basketry Guild's GUILDERS WEAVE 2010 is scheduled for Thursday, January 14 – Sunday, January 17, 2010 in Newport News, Virginia.

We will begin accepting baskets on May 18th. **DEADLINE FOR RECEIVING PROPOSAL PACKAGES IS May 29TH.** Notification will be sent no later than June 26th.

TO SUBMIT A PROPOSAL

1. Fill out a **Teacher Application** form for **each** basket you wish to submit for jurying. You may submit any number of baskets. By submitting a basket for consideration you agree that you either have permission to teach that pattern or are teaching your own pattern.
 - As instructor, you determine your class fee. The fee should take into consideration materials and related expenses. Your stated class fee is the **final (tuition + materials) amount** the student is expected to pay for that class. Due to limited classroom space, classes will be limited to 10 students per class.
 - Please be as accurate as possible in stating your *total* class time requirement. A 4-hour class should be *completed* within the scheduled 4 hours – students gone with baskets finished (or nearly so), the classroom area clean and ready for the next class. If you submit a basket that **cannot** be finished within a class period please make sure you clearly explain that on the application.
 - Identify any *special* tools or *specific requirements* for your class. Include this on the form, along with the **SHORT** class description. Also indicate your best estimate of the skill level required for that class. **NOTE:** We have deleted the skill level “all levels” in order to more accurately define the required level of weaving experience a student must have to prevent frustration for the student, teacher, and other students in the class.
 - If you have a seminar or short class (1 or 2 hours) you are interested in adding to our Thursday evening or Sunday session, include the description and class fees on a separate teacher application form. We are especially interested in your proposals for four hour classes for Thursday evening and Sunday. We prefer 4 hour classes for Sunday as students and teachers are anxious to finish on time.
2. Attach your name to each of your baskets with a **removable tag**. They may be submitted together in one or more boxes. Indicate on the application form **the total number of boxes** you are submitting.
 - If you send more than one basket per box, please include a “packing map” in the box.
 - **Please, do NOT use small, uncontained packing pieces (foam peanuts, etc.)!**
3. In a separate envelope mail:
 - **Applications, Biography and Waiver.**
 - **A completed insurance form** for each box, including the value of your baskets, for the return mailing.
 - **A self-addressed stamped envelope**. Note: Post Office fees are scheduled to increase May 9th.
 - **A check made payable to TBG** for \$4 per proposal (jury fee) plus the cost of specified insurance per box.

SHIPPING METHOD: We will ship back to you by the USPS. Your baskets will be returned to you as soon as possible following the selection process.

IF YOUR PROPOSAL IS SELECTED: We will send you notification along with a Teacher Registration form to complete and return, and further information about the venue, our Teachers' Meeting and the Marketplace. Your registration fee will be \$65, which includes your lunch on Friday and Saturday and the banquet on Saturday evening. **DO NOT send the registration fee until we mail you the registration form.**

When your box is complete and ready, send it and your separate envelope (see above) to:
Billie Dorris, 2209 S Pastures Lane, Virginia Beach, Virginia, 23456

Questions? Billie Dorris 757-430-1254 or e-mail basketsbybillie@cox.net